

Little Scholars' Academy, Amroha

INSTRUCTIONS/GUIDELINES FOR ACADEMIC SESSION 2020 – 2021

Name of the student..... ClassSectionDate:

Dear Parents / Guardians,

1. The present academic session (2019 – 2020) of the school is ending on March 31st, 2020 and the new academic session (2020 – 2021) commences from April 1st, 2020. Send your ward/s regularly to school as the syllabus covered before the summer vacation will not be repeated in the class.
2. You are requested to **come to the school along with your ward/s from 26th March to 31st March,2020 (9:00 AM to 3:00 PM)** for discussing the previous year's progress and the changes for the upcoming session.
3. **You are requested to deposit the three months' fee (April, May, June 2020) from 1st April till 16th April, 2020 in the school's accredited bank (IDBI Bank, T. P. Chouraha, Amroha/Punjab and Sind Bank, Bijnor Road, Amroha). After 16th April, 2020 the school fees will be taken with Rs. 20/- per day as late fee. Late fee can be deposited upto 20th April, 2020. After this the name of the student will be struck off from Student Register (S.R.) and new admission has to be taken.**
4. The students who have deposited the fee shall report to the school. The parents who are facing problems in submitting three months' fee should contact the office.
5. The school timings from 1st April, 2020 will be as follows –
NUR. to U.K.G. – 7:50 A.M. to 12:00 Noon, Classes I to XII –7:50 A.M. to 1:30 P.M.
6. **NUR. to U.K.G. students will not be allowed to stay in the school after 12:00 Noon. Parents having problem regarding this must contact the school office on 1st & 3rd April,2020.**
7. In the case of emergency, the student will be handed over to the respective parents/authorised guardians only on producing CRC (child receiving card) of the **current session**. The CRC of the previous session will not be accepted. Do not give C.R.C. to the students. The parents are requested to collect the new C.R.C. of their ward/s from 26th March to 31st March, 2020.
8. **In no case child shall be handed over to the parents before the final bell. Do not send your child to school with the plan of half day leave as early dismissal of child would not be allowed.**
9. The school management will not entertain any request of parents regarding the change of sections of their ward's classes.
10. T.C. or any other certificate will be issued after three days from the date of the student's application for the same.
11. In case of any inconvenience/grievances regarding the school transportation services, you are requested to contact the transport office from 26th March to 31st March, 2020. **Transport helpline no. 73512 66777.**
12. The school has introduced co-curricular activities and extra-curricular activities like sports, dances, skits, debate, stage performance in an entirely different practical, entertaining and educational mode. It includes outdoor and indoor activities.
13. School has introduced indoor activities beyond the concept of indoor games, which would help nourish reflexes of the child. The props and aids include latest educational toys, games and storming activities forcing child to think and improve.
14. To update the students on daily basis, the school would be having G.K. in online mode.
15. To make Moral Science more interesting and practical, the school has come up with audio and visual.
16. Focusing over the board results of classes X and XII, the school has changed the pattern and methodology of teaching.
17. For classes Nursery to 8th, the school has constructed a day named **FUNDAY**. On this day child would learn the things through different play way method. This day would host various activities like speech, role play, extempore, sports, music, fancy dress and so on. The day would help child in developing the overall personality. School will ensure that this day is not an ordinary day of the month.
18. To understand the needs and to rectify the problems for the betterment of the child, the school has appointed professional school counsellor.
19. For the safety of the children, the school recommends the use of the school transportation, in case the student is plying/travelling by private transportation, the parents are advised to furnish all details of the same (such as name of the driver, vehicle registration number and total number of students accompanying).

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20. The facility of S.M.S will keep you informed about important information regarding the school; the parents are therefore requested to provide the school with their correct phone number to avoid any sort of miscommunication. **It has been seen that some students block/blacklist school's phone number in parents' mobile phone so that school could not contact parents. You are advised to ensure that school's number is not blocked/blacklisted. Parents must provide an additional phone number so that school could contact them in case of emergency.**
21. The school management will keep the parents informed in case of absentees and late arrival on the very same day via SMS.
22. The parents must attend all PTM's of the upcoming session 2020-2021 along with their child in school uniform. Un-authorized guardians will not be entertained.
23. **The students of all classes except classes 10th and 12th are not allowed to take private tuitions from the teachers of LSA.**
24. **The only language for all work (teaching, instructions etc.) is English. If a student uses any other language, strict actions may be taken.**
25. If your child has any medical problem, the parents are advised to report it to the principal in writing, so that the same could be conveyed to the concerned teachers.
26. **Boys are strictly prohibited to wear spiky cut, gelled, long and any other undue hairstyle. Girls having long hairs must make two plaits using black rubber band from Monday to Friday and white on Saturday. No student is allowed to keep any kind of beard in school campus.**
27. **School prohibits chewing Supari, Gutkha and bringing cellphone, using private mode of transportation (bikes, scooties, cars etc) without their driving licence.** If the student still needs to carry the cell phone in school they are supposed to submit it with a cover and name written on the cover to avoid any misplacement to the school's front office.
28. Parents are advised not to send any kind of fast food, chips and cold drinks along with their child as it all would be seized. Children are allowed to bring toffees on their birthdays only.
29. It is compulsory for all the students (NUR. to class 12th) to bring vegetarian food in their tiffin boxes and water bottle. Non vegetarian food is strictly prohibited.
30. The parents are requested to send their child to the school on time. Late-comers must be asked to go back home without any information to parents/guardians and total accountability would lie on parents/guardians.
31. The bottom of the trousers must be 12 inches for classes Nursery to U.K.G, 13 inches for classes 1st to 3rd, 14 inches for classes 5th to 8th and 16 inches for classes 9th to 12th. The students are not supposed to wear low waist trousers. Any student, who fails to obey these conditions, shall be considered a uniform defaulter.
32. ***The students of classes IX to XII if want to offer Friday Namaz, must fill form to get relaxation. Students of classes upto VIII are allowed for Friday Namaz only if their parent come to pick them, producing CRC. The timing for leaving the school to offer Namaz is 12:30 PM in all the seasons.***
33. Bringing Hankerchief (up to class 1st), pencil and rough copy (classes 1st to 12th) is a must.
34. Students of classes 3rd to 8th shall choose one among the three activities (dance/music/taekwondo) as per their interests.
35. **Registrations are open for NURSERY to XII for both boys and girls. For further enquiry contact 75359 52222.**

I hope all the instructions in this circular are explicit. In case of any doubt/s, please feel free to contact the undersigned. My blessings to all the students for the forthcoming session.

Principal (L. S. A., Amroha)

